SHERBORNE HOUSE SCHOOL

Sick Child Policy

This policy applies to all pupils in the school, including EYFS

Created	**July 2015**
Revised	**December 2016**
Date for revision	**July 2017**

This policy is applicable to all pupils, including those in the EYFS

CHILDREN SHOULD NOT BE BROUGHT INTO SCHOOL IF

- They have sickness or diarrhoea. They should remain at home for at least 48 hours after the symptoms have stopped.
- They have a temperature.
- They have symptoms of any disease or condition which may be contagious. They should remain at home until the incubation period has passed.

Parents should phone school to report the absence.

IF A CHILD BRINGS MEDICATION INTO SCHOOL:

- This should be handed in to the Office. It will be stored in the fridge in the medical room and administered at the appropriate time by the Lead First Aider on duty. Please see the First Aid Policy for further details.

IF A CHILD BECOMES UNWELL WHILE AT SCHOOL

- Early Years children must be accompanied by an adult to the school office
- Older children should be accompanied by other class member to the school office
- The Lead First Aider will check the symptoms.
- If the child has sickness or diarrhoea or symptoms of a contagious condition or disease, they should be sent home and kept in isolation, until they are collected.
- If the decision is made that the child should not be in school, then the Office should contact the parent and make arrangements for the child to be collected. The child should be kept in a quiet place, until the parent arrives. There is a designated room for this with a wash basin and bed.

IN AN EMERGENCY:

- Dial 999 and call for an ambulance.
- Contact the parents and explain the situation calmly and which hospital the child has been taken to.
- One member of staff, will accompany the child, and take the necessary documentation with them.

FOR CHILDREN WITH EXISTING MEDICAL CONDITIONS.

- Staff must make themselves aware of these children, who are listed on the Medical Register.
- Staff must ensure they are familiar with specialist procedures, such as use of epi –pens

See the Medical Register for further details of these children.

- N.B. For EYFS children, permission must be sought from parents for each and every medicine.